

Child Protection Policy

- Lead designated person for Child Protection, and deputies
- Designated person for Child Protection for before and after school
- Named Governor for Child Protection
- All staff have annual training for Child Protection.
- Clear procedures are in place to ensure that any suspicions about neglect or abuse are reported to the relevant agencies.
- Notes of concern are raised and kept on file as evidence of ongoing concerns about children

Visitors

- All visitors report to front desk to sign in
- All visitors wear a badge
- All visitors receive a safeguarding information leaflet to read.

Attendance

- Admin team contact families of absent children Persistent absentees and lateness tracked by attendance officer
- Attendance officer has regular meetings with SLT
- Good attendance celebrated weekly for classes
- 100% attendance celebrated for individuals and at the end of year.

Health and Safety

- Regular Fire Risk Assessments
- Regular Fire Evacuation drills
- Clearly labelled exits
- Fire Safety Training completed by key members of staff.
- Regular Health and Safety Checks carried out
- Secure site
- Risk assessments carried out for all off- site activities carried out in school.
- Risk Assessments for pupils with medical needs completed.

Safeguarding policies

- Child Protection,
- Whistleblowing,
- Behaviour,
- Intimate Care,
- Dealing with Medical Needs in School,
- Anti-Bullying,
- Health and Safety,
- PSHE, RSE, Drug
- Data Protection,
- Management of Allegations against Staff,
- Recruitment and Selection,
- Equality Statement,
- SEND,
- Use of Reasonable Force,

Volunteers

- Volunteer policy and application procedures in place
- All volunteers in regulated activity are DBS checked
- All volunteers not in regulated activity are supervised by a member of staff
- Safeguarding policy shared with volunteers

Pastoral Support

- Mentoring for pupils
- Social skills groups
- Lunchtime drop-in sessions for pupils
- We signpost families to other agencies for support.

Curriculum

- PSHE
- SEAL
- Playground friends/peer mediators
- 'Keeping Safe' assemblies, e.g. NSPCC, bullying, internet safety
- Relationship and Sex Education
- Drug education
- Road, Water and Rail safety
- NSPCC 'Pants' campaign

Inter-agency working

- Educational Psychology Service
- CAMHS
- Social Services
- Health Visitors
- NSPCC
- Speech and Language Therapists
- Occupational Therapists
- Information sharing with secondary schools about families
- Information sharing with previous schools

Training

- All Designated Leads attend training bi- annually
- Governors have regular safeguarding training
- All staff attend annual safeguarding training. Linked to KSIE and Working Together
- All staff have had Prevent training
- Designated lead attends relevant training on specific issues, e.g DV, FGM, substance misuse
- First aid training (see medical needs)

Anti Bullying

- Clear procedures for pupils to report bullying incidents.
- 'Anti-bullying day/week to supplement our PSHE curriculum to raise awareness
- CPOMS reporting for bullying and racial abuse.
- Racist incidents are reported to the Governing Body.

Recruitment and Vetting

- All adults working with pupils in school have enhanced DBS checks. This includes any adult who comes into school on a regular basis.
- Named Governors, Headteacher, Deputy Head and members of the Senior Leadership Team are trained in ensuring that Safeguarding is a priority when interviewing new applicants.
- Safer recruitment procedures are followed.

Behaviour

- Clear policy, based on choice, knowing self and clear rewards and consequences
- Systems and reporting followed by all members of staff.
- Half-termly monitoring, analysis and reporting
- Values-based ethos
- Referral to other agencies when needed.

Internet Safety

- E-Safety Policy.
- E-Safety incident log
- E-Safety resources on website
- Parental permission for use of photographs on our school website.
- All pupils are taught how to keep themselves safe when using the internet,
- Internet safety day
- Workshops offered to parents.
- Acceptable use policy
- Internet filtering

Medical Needs

- Clear policies in place
- Identified staff are trained in First Aid.
- 4 members of staff are trained in paediatric first aid.
- All staff trained in management of anaphylaxis shock and asthma

